

# 國立中興大學生命科學系招生試務工作委員會組織規則

## Organizational Regulations of the Admission Examination Affair Committee in the Department of Life Sciences at National Chung Hsing University

100年9月21日系務會議通過

107年9月13日系務會議通過

112年2月14日系務會議通過

Approved by the Department Affairs Meeting on Sep. 21, 2011

Approved by the Department Affairs Meeting on Sep. 13, 2018

Approved by the Department Affairs Meeting on Feb. 14, 2023

- 一、**生命科學系**（以下簡稱本系）為辦理各項入學招生試務，特依據本校招生作業共同準則及相關法令之規定，設置本系**招生試務工作委員會**（以下簡稱本委員會），並訂定「國立中興大學生命科學系招生試務工作委員會組織規則」（以下簡稱本規則），秉公平、公正、公開原則辦理各項招生試務工作。

To manage various admission examination affairs, the **Department of Life Sciences** (hereinafter, "the Department") establishes the **Admission Examination Affair Committee** (hereinafter, "the Committee") following the NCHU's general admission operation guidelines and relevant laws and regulations. The "Organization Regulations of the Admission Examination Affair Committee of the Department of Life Sciences, National Chung Hsing University" (hereinafter, "the Regulations") are formulated to conduct all admission examination affairs based on the principles of fairness, impartiality, and openness.

- 二、本委員會由委員九人組成，系主任、副系主任及各學術分組召集人為當然委員，其餘委員於每年7月底前由本系專任教師選舉產生，系主任為本委員會召集人，委員任期一年，連選得連任。委員如因故應迴避招生試務工作時，得由候補委員暫代委員職務；若系主任因故應迴避招生試務，則由委員互推一人為召集人。會議應有二分之一委員出席始得開會，以多數決方式議決議案，其決議事項須提交系務會議通過。如有期限規定，必須先執行之事務者，應於下一次系務會議中追認。必要時，本委員會得邀請本系相關教師及人員列席。

The committee consists of nine members: the department chair, deputy chair, and conveners of each academic cluster, who serve as ex-officio members. The full-time faculty of the Department elect the remaining members by the end of July each year. The Department Chair serves as the convener of the Committee. Committee members serve a one-year term, with eligibility for re-election. If members must recuse themselves from admission examination

affairs for any reason, an alternate member may temporarily assume their duties. If the Department Chair must recuse themselves, the committee members shall elect one among them to serve as the convener. Meetings require the attendance of at least half of the members to proceed. Decisions are made by majority vote and must be submitted to the Department Affairs Meeting for approval. If there are matters with specified deadlines that require immediate execution, they should be ratified at the next Department Affairs Meeting. When necessary, the Committee may invite relevant faculties and staffs of the Department to attend meetings.

### 三、委員會職掌為：

The responsibilities of the Committee are:

(一) 擬定本系各類入學管道之招生簡章細則，如招生名額、考試方式、考試日期、檢定科目及標準、成績採計方式、考試項目、佔分比例、錄取標準及流用原則等項。

Formulate detailed admission enforcement rules for various entry pathways of the Department, including admission quotas, examination methods, examination dates, assessment subjects and criteria, scoring methods, examination items, weighting ratios, admission standards, and principles for quota reallocation.

(二) 碩、博士研究生論文口試事宜。

Matters related to admission examinations and oral defenses for master's and doctoral theses.

(三) 訂定本系招生策略、作業流程、監督招生工作之進行及改進事宜。

To establish admission strategies and operational procedures, supervise the progress of admission work, and address improvement matters.

四、各類考試甄審小組由系主任擔任召集人，並委託本系學術分組召集人推薦教師組成甄審小組，甄審委員資格及人數依本校規定辦理，學士班招生管道得採甄審委員固定制。錄取標準或流用原則得由召集人及甄審委員依考試狀況決定。本系學士班申請入學採分組評分，應進行分數差異處理。

Each examination review subcommittee is convened by the Department Chair, who entrusts the conveners of the academic clusters to recommend faculty members to form the review subcommittee. The qualifications and number of review committee members are handled in accordance with the regulations of NHCU. For Bachelor's Degree admissions, a fixed review committee system may be adopted. Admission standards or reallocation principles may be determined by the convener and review committee members based on examination conditions. For undergraduate program applications, group scoring is implemented, and score discrepancies should be addressed.

五、本規則如有未盡事宜，悉依本校招生相關規定辦理。

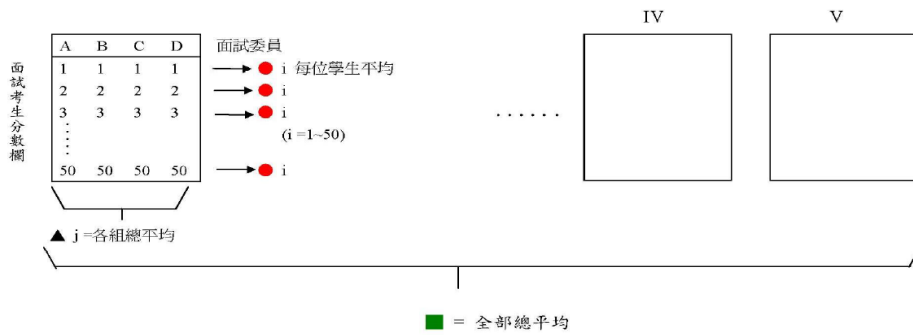
Matters not covered by these Regulations shall be handled in accordance with the relevant Regulations for Admission of NCHU.

六、本規則由本系系務會議通過，經院長同意後送教務處備查後實施，修正時亦同。

These Guidelines shall take effect upon approval by the Department Affairs Meeting, subsequent ratification by the Dean, and confirmation by the Office of Academic Affairs. The same procedure applies to any future amendments.

國立中興大學生命科學系分數差異處理方式

Score Discrepancy Handling Method of the Department of Life Sciences, National Chung Hsing University



1. 先算各組每位學生平均 ● i，各組總平均 ▲ j，及全部總平均 ■
2. 利用各組總平均算出各組**權重係數**(normalization factor)

$$\text{各組權重係數}(\alpha_n) = \frac{\text{全部總平均分數}}{\text{各組總平均分數}} = \frac{\blacksquare}{\blacktriangle j}$$

若中文版本與英文翻譯版本有任何差異，以中文版本為準。

In the event of any discrepancies between the Chinese version and its English translation, the Chinese version shall prevail.